

January 6, 2020 - City Council Meeting Minutes

WORKSHOPS

Vancouver City Hall, Council Chambers - 415 W 6th Street, Vancouver WA

4:00-6:00 p.m. A Stronger Vancouver: Vision and Values Work Session

This workshop was held in the Aspen Room (1st floor) at City Hall.

Summary

Staff provided Council with an overview of the context and history of the Stronger Vancouver initiative, including the process and a summary of the community engagement to date, and discussed the vision and values upon which the Stronger Vancouver initiative is based, and the remaining work program through the first quarter of 2020.

Video coverage of this complete work session is available [online at cvtv.org](http://cvtv.org).

COUNCIL DINNER/ADMINISTRATIVE UPDATES (6 PM)

COUNCIL REGULAR MEETING

Pledge of Allegiance

Councilmember Oaths of Office: Hansen, Stober, Fox

City Attorney Jonathan Young administered the oaths of office for Councilmembers Bart Hansen, Ty Stober, and Sarah J. Fox.

Call to Order and Roll Call

The regular meeting of the Vancouver City Council was called to order at 7 p.m. by Mayor McEnery-Ogle in the Council Chambers of City Hall, 415 W. 6th Street, Vancouver, Washington.

Present: Councilmembers Fox, Paulsen, Lebowsky, Glover, Stober, Hansen,
Mayor McEnerny-Ogle
Absent: None

Approval of Minutes

Minutes - December 2, 2019

Motion by Councilmember Glover, seconded by Councilmember Lebowsky, and carried unanimously to approve the meeting minutes of December 2, 2019. Councilmember Fox abstained.

Minutes - December 9, 2019

Motion by Councilmember Lebowsky, seconded by Councilmember Stober, and carried unanimously to approve the meeting minutes of December 9, 2019. Councilmember Fox abstained.

Minutes - December 16, 2019

Motion by Councilmember Hansen, seconded by Councilmember Paulsen, and carried unanimously to approve the meeting minutes of December 16, 2019. Councilmember Fox abstained.

Proclamation: 10th Anniversary of the Community Military Appreciation Committee

Mayor McEnerny-Ogle read and presented a proclamation to Larry Smith and Mike Burton, co-chairs of the Community Military Appreciation Committee (CMAC), recognizing CMAC's 10th anniversary.

Citizen Communication (Items 1-5)

Mayor McEnerny-Ogle opened Citizen Communication and, receiving no testimony, closed Citizen Communication.

Consent Agenda (Items 1-5)

Council pulled Items 2 and 3 for discussion, as outlined below.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve the Consent Agenda.

1. Final Construction Acceptance of Water Station 1 Phase 1 -

Tower Booster Pump Station, Sodium Hypochlorite Building, and Site Electrical Upgrades

Staff Report 001-20

Summary

The existing water production facility, Water Station 1, currently operates every day around the clock to produce safe, clean drinking water for the City's water service area, which spans beyond the city limits. The Water Station 1 site has been used for water production since the late 1800s and today is still the City's most prolific water production facility. It is an essential site within the City's water system with a well pumping capacity of 34 million gallons per day. To put this in perspective, Vancouver's average daily water demand is 27 million gallons per day with a maximum daily water demand of 56 million gallons per day.

Water Station 1 is a 24.5-acre Water Utility owned site located on the southeast corner of East Fort Vancouver and Fourth Plain Boulevard. The primary purpose of Water Station 1 has been and will continue to be the production of potable water, although portions of the site are open to community recreation. The site is the backbone of the City's water supply system.

In order to maintain this essential resource a facility master plan was developed for Water Station 1 and approved to: 1) replace aging facilities to ensure reliability, increase efficiency and meet current standards; 2) increase capacity and delivery capabilities necessary to meet future water needs; and 3) increase security of the site and improve protection for this vital water resource. The Water Station 1 facility improvements have been divided into three phases and the construction of Phase 1 has been completed by the Stellar J Corporation of Woodland, Washington.

Summary of the Phase 1 improvements constructed:

- *Electrical Upgrades—Site-wide electrical distribution system upgrades including emergency diesel powered electrical generation consisting of a 2.5 megawatt (MW) generator and a 12,500 gallon fuel tank to provide water production, treatment and distribution in an emergency. Switchgear and electrical system controls are housed in the new Tower Booster Pump Station with a separate electrical room. Existing electrical equipment has been replaced in nearly all facilities except those that are newer or slated for replacement.*
- *Supervisory Control and Data Acquisition (SCADA) Upgrades—Installation of a new onsite fiber optics network and communications system providing offsite communications to the City-wide water SCADA system, and upgraded control panels.*
- *Tower Booster Pump Station—Construction of an approximately*

5,000 square foot multipurpose building including an 8,000 gallon per minute booster pump station to replace and consolidate aging equipment and increase pumping capacity to the elevated tower.

- Operations Support Facilities—A 5,000 square foot facility in the Tower Booster Pump Station for an emergency operation base as a backup to the City's primary water control center located offsite at the City's main operations center. The emergency operations base will act as a crisis center to facilitate water operations in the event of an emergency.*
- Onsite Generation of Sodium Hypochlorite—Construction of an approximately 1,500 SF building to provide for on-site sodium hypochlorite generation and storage. The new sodium hypochlorite system replaced the existing chlorine system.*
- Improved Maintenance Access – The south entrance was widened to allow for bulk salt deliveries as needed for the proposed sodium hypochlorite system.*
- Bike/Pedestrian Access – This project improved the bike and pedestrian access at East 20th Street for an improved bike connection across the site within recreational use areas. Pathway lights were installed to improve pedestrian and bike safety.*
- Security Upgrades—Security upgrades include upgraded intrusion detection for all water facilities, increased site lighting, and a new video surveillance security system to provide additional remote monitoring capabilities.*

The work was satisfactorily completed in accordance with the plans and specifications. Contract costs are summarized below:

TOTAL CONTRACT COSTS	
<i>Labor, Equipment and Material</i>	<i>\$11,000,561.75</i>
<i>Sales Tax</i>	<i>\$924,047.19</i>
<i>Total</i>	<i>\$11,924,608.94</i>
<i>Retainage</i>	<i>Bond</i>

The original bid amount was \$11,346,011.20 compared to a final amount of \$11,924,608.94, an approximate 5.1% increase. The increase can be mostly attributed to modifications made during construction to ensure the site remained operational at all times, preventing any loss of water service to the community during construction.

Apprenticeship utilization goals of 8% were exceeded by 4% for a total of

12% apprenticeship utilization during the construction of the project.

Request: Accept the Water Station 1 Phase 1 project as constructed by Stellar J Corporation of Woodland, Washington, and authorize the release of bond, subject to receipt of all documentation required by law.

*Tyler Clary, Water Engineering Program Manager, 487-7169;
Michelle Henry, Senior Civil Engineer, 487-7155*

Motion approved the request.

2. Donation of "Wind-and-Wave" Artwork

Staff Report 002-20

A RESOLUTION accepting a donation for the City's Public Art Collection of a work of art entitled "Wind-and-Wave" which will be installed in Vancouver's Waterfront Park.

Summary

Kenneth and Eunice Teter, long-time Vancouver residents, left a bequest for a piece of public art that reflected their love of the water and could be placed on the Vancouver waterfront. Mr. Teter served on the Vancouver City Council in the 1950s and '60s. The artwork, Wind-and-Wave, was purchased by the Teter Charitable Trust from local artists, Cobalt Designworks. The proposed donation has been reviewed by the Public Art Committee, which has determined the piece meets the selection criteria in the City's draft Public Art Plan, and by the Culture, Arts and Heritage Commission, which is recommending that the artwork be accepted by the City Council. The Parks and Recreation Department has agreed that Wind-and-Wave (photo attached), can be installed in the new Waterfront Park.

The City's Donation Acceptance Policy, No. 100-41, requires that donations of artwork that will be on permanent or long-term display be approved by the City Council. The piece will be added to the City's Public Art Collection.

Request: Adopt a resolution accepting the donation of the artwork entitled, Wind-and-Wave.

Jeanette (Jan) Bader, Cultural Services Manager, 487-8606

Councilmember Hansen stated he asked this item to be pulled so an image of the donated artwork could be displayed in the Council Chambers for the Council and audience to see.

Jeanette (Jan) Bader, Cultural Services Manager, provided an overview of the donation and stated it is scheduled to be installed along the trail at the Waterfront in early February.

Motion adopted Resolution M-4055 approving the request.

3. **Award of Lodging Tax Grants for 2020**

Staff Report 193A-19

A RESOLUTION relating to the award of lodging tax grant funds for 2020 as recommend by the City Council appointed Lodging Tax Advisory Committee.

Summary

RCW 67.28.180 allows municipalities to impose a 4% lodging tax on stays of more than 30 days at hotels, motels, campgrounds, bed and breakfasts and RV parks. Those funds can only be used for tourism-related projects, events and facilities. Vancouver increased its lodging tax from 2% to 4% in 1998 with the second 2% dedicated to debt service and capital improvements for the downtown Hotel/Convention Center. The original 2% continued to be used to fund other tourism related projects. One of the impacts of the recession was that from 2009-2016, all of Vancouver's lodging tax funds were allocated to support the Hotel/Convention Center.

For 2020, 15% of lodging tax revenue (\$385,294) will be allocated to Visit Vancouver USA, per Professional Services Agreement No. 100049 approved by Council on April 8, 2019. Additionally, the City has \$114,500 in lodging tax revenue that is excess to the needs of the Hotel/Convention Center and is available for other tourism-related projects. The RCW requires that in order to expend lodging tax funds, municipalities must appoint a Lodging Tax Advisory Committee, comprising equal numbers of lodging tax generators and potential lodging tax recipients, who will make recommendations on proposed expenditures to the City Council. In September 2019, the City solicited lodging tax grant proposals from interested parties. Nine proposals were received totaling \$229,000. The Lodging Tax Advisory Committee reviewed the proposals and is recommending full or partial funding of seven, which totals \$114,500.

Per state regulations, the City Council only may approve awards to candidates recommended by the Lodging Tax Advisory Committee and only at the amount recommended unless Council submits its change in the amount to the LTAC for comment. All approved grant recipients must enter into a professional services agreement with the City.

Request: Adopt a resolution approving the 2020 Lodging Tax Grants as

recommended by the Lodging Tax Advisory Committee and authorizing the City Manager or his designee to execute professional services agreements with the grant recipients.

*Teresa Brum, Economic Development Division Manager,
487-7949*

Councilmember Fox noted that Fourth Plain Forward was not being recommended for full funding, and asked for clarification as to why.

Teresa Brum, Economic Development Division Manager, explained that Visit Vancouver had been awarded funding in 2019 to conduct citywide marketing activities related to tourism. She stated the Lodging Tax Advisory Committee reviewed the individual grant proposals to determine if portions of the organizations' funding requests included marketing activities that could be covered by Visit Vancouver, resulting in a lesser award per organization and allowing the lodging tax grant funding to go further. She stated this is why Fourth Plain Forward's funding recommendation was less than their original request.

Motion adopted Resolution M-4056 approving the request.

4. Vancouver Farmer's Market Memorandum of Agreement

Staff Report 187A-19

Summary

The Vancouver Farmer's Market (VFM) has operated at its current location on Esther, between 6th and 8th streets in downtown Vancouver, since 2000. In 2019, due to upcoming construction, and to allow for access to the new apartment development that was to be built on 6th Street, the Vancouver Farmers Market was asked to relocate its vendors from 6th Street to 8th Street. The Market has operated in this new configuration since March 2019 with great success and general approval of both neighbors and vendors alike.

The Market is a major attraction in downtown; with more than 250 vendors and thousands of customers, it is one of the largest farmers markets in the state. The City's previous agreement with VFM for the use of Esther Street (from 8th to 6th) and 6th Street (west of Esther) expired December 31, 2018. In 2019, VFM staff and City staff reviewed and revised the MOU, however, the process took a lengthy period of time because the parties needed to work out details related to the new market location. The proposed Memorandum of Agreement (MOA) is for 5 years, 2019-2024, retroactively covering 2019 (the first year in the new location) and future years through 2024 and will allow VFM to continue to operate in its current location. VFM also has a separate agreement with the City that allows use of the City Hall

parking lot on the southwest corner of Esther and 6th Streets for customers and vendors. That agreement will continue on an annual basis.

Request: Authorize the City Manager or his designee to sign a Memorandum of Agreement with the Vancouver Farmer's Market for use of portions of Esther and 8th Streets for operation of the Market for 2019-2024.

*Teresa Brum, Economic Development Division Manager,
487-7949*

Motion approved the request.

5. Appointment to the Downtown Redevelopment Authority

Request: Reappoint Deborah Ewing and Richard Keller to the Downtown Redevelopment Authority, terms beginning immediately and expiring December 31, 2023.

Council Committee 2

Motion approved the request.

Public Hearings (Item 6)

6. Establishment of a Transportation and Mobility Commission

Staff Report 188A-19

AN ORDINANCE establishing a Transportation and Mobility Commission under Title 11 of the Vancouver Municipal Code; adding a new Chapter 11.75; and providing for severability and an effective date.

Summary

The City of Vancouver is experiencing significant growth, which has led to increases in both the number and complexity of the transportation challenges it must address. Given competing demands for limited right-of-way space and the need to evolve the transportation system to more efficiently move people throughout the City, there is a need to develop a new citizen oversight function to advise staff and the City Council on transportation programs, policies and projects.

Within the City of Vancouver, there are no existing boards or commissions tasked with advising City Council on transportation policy and implementation or providing guidance on citywide transportation issues. At

their 2019 retreat, City Council directed the creation of a Transportation and Mobility Commission that would be responsible for making recommendations on transportation matters affecting the public right-of-way.

The proposed commission will utilize diverse representation and experience to provide advice to City Council, the City Manager and City staff on programs, policies, and large capital projects related to the public right-of-way. The Transportation and Mobility Commission will also provide ongoing feedback and guidance on the development of citywide transportation policy through the update to the Transportation System Plan that is currently underway.

Request: On Monday, January 6, 2020, subject to second reading and public hearing, approve the ordinance.

*Shannon Williams, Active Transportation Planner, 487-7898;
Jennifer Campos, Principal Transportation Planner, 487-7728*

Mayor McEnemy-Ogle read the title of the ordinance into the record.

Jennifer Campos, Principal Transportation Planner, provided an overview of the commission, including the proposed scope and authority, interaction with other advisory bodies, and the proposed membership structure.

Mayor McEnemy-Ogle asked what role the commission would have related to the Neighborhood Traffic Safety Alliance (NTSA) traffic calming grants. Ms. Campos explained staff did not intend for the review of those grant proposals to come before the new commission, as it is such a small component of the NTSA, but envisioned the NTSA could function as a working group for the commission.

Councilmember Stober asked if the commission might be tasked with reviewing traffic calming on a policy level. Ms. Campos stated that may be an appropriate part of the commission's work plan in the future.

Councilmember Fox requested clarification as to how the designated seats were arrived at and included in the proposed membership make-up and whether staff had considered provisions to ensure diversity of gender of commissioners. Ms. Campos explained the intent was to include people who use those types of transportation as their primary modes in daily life, recognizing there would likely be some overlap between commission members' use of those modes.

Councilmember Fox expressed concerns that a majority of the members of the City's advisory bodies is male and she asked the Council to consider using the establishment of this commission as an opportunity to improve representation of women. She noted that women tend have a different

perspective and needs when it comes to transportation use.

Councilmember Lebowsky noted that the City legally cannot designate based on gender. City Manager Eric Holmes confirmed that the City is prohibited from designating a protected class as criteria for appointment or for allocation of any public resources, but he noted the Council has wide discretion when appointing individuals to boards and commissions so long as the City does not require that a person be a member of a specific gender or race.

City Attorney Jonathan Young noted that by increasing the breadth of the recruitment efforts across the City, and ensuring the Council and staff are thinking about barriers that might prohibit someone from service, improves outreach to under-represented populations and the ability of individuals to be able to serve.

Council spoke at length regarding the proposed recruitment outreach efforts for this particular commission.

Councilmember Paulsen suggested the Council receive a periodic report on the composition of the City's advisory bodies so the Council can determine whether the City is improving its efforts to be more inclusive and representative of the community.

Councilmember Fox suggested revising subsection B under Section 11.75.020(A) regarding representation on the commission to specify that one of the commission members should be someone who makes multiple trips using various modes of transportation in order to encompass people who might be caring for children or senior citizens and making multiple trips or stops during their daily commute.

Councilmember Lebowsky agreed this is an important part of the commuting population to include, and it is a big topic in transportation related to how someone gets to their final destination in the final mile of their trip. She noted, for example, that a cyclist often also will need to walk and possibly use transit on a regular basis. She noted that many commuters are parents who need to "chain" their trips.

Motion by Councilmember Fox, seconded by Councilmember Hansen to amend the ordinance to strike Subsection B under VMC 11.75.020 Section A(2), and modify subsection 3 to read "...shall seek to encompass a diversity of perspectives concerning transportation and mobility interests, including geographic and socio-economic diversity and those who are chaining their trips in their daily commutes."

Councilmember Glover stated that with an 11-member commission, it is likely there will be a good mix of people who are chaining their trips and she stated it seems such an amendment is likely trying to get too specific.

Council discussed at length how recruitment to such a population could be designed and targeted and what kinds of supplemental questions could be

added to the application process to ensure Council receives applicants who fit the desired criteria. Mr. Holmes stated staff can modify the application for this commission however Council desires so long as the City is not asking any questions it is prohibited by law in asking.

Mayor McEnerny-Ogle requested a vote on the motion.

Motion failed 2-5, with Councilmembers Fox and Hansen voting "aye".

Mayor McEnerny-Ogle opened the public hearing and, receiving no testimony, closed the public hearing.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve Ordinance M-7290.

Mayor McEnerny-Ogle stated Council had discussed a lot of potential additions and improvements to the recruitment and application processes for this commission and requested staff review the discussion and determine how to enhance those so the recruitment process meets the needs for some of the issues that were raised.

Councilmember Lebowsky asked what time the meetings for this commission would begin, noting that can be a prohibitive issue for working families. Ms. Campos stated the meeting time had not been determined yet, as staff wanted to remain as flexible as possible in order to better accommodate applicants' schedules.

Communications

A. From the Council

B. From the Mayor

a. Appointment of Mayor Pro Tem

Mayor McEnerny-Ogle opened the floor for nominations of the Mayor Pro Tem.

Councilmember Lebowsky nominated Councilmember Glover to serve as Mayor Pro Tem.

Motion by Councilmember Stober, seconded by Councilmember Fox, and carried unanimously to close the nominations.

Motion by Councilmember Lebowsky, seconded by Councilmember Stober, and carried unanimously to appoint Councilmember Glover as Mayor Pro Tem.

b. 2020-2021 Council Board and Committee Assignments

Mayor McEnerny-Ogle presented Council with a proposed slate of board and committee assignments for 2020 and 2021.

Council discussed who would be able to fill the remaining unassigned primary and alternate positions.

Motion by Councilmember Stober, seconded by Councilmember Glover, and carried unanimously to approve the 2020-21 Council board and committee assignments, per the attached spreadsheet.

C. From the City Manager

Adjournment

7:41 p.m.

Anne McEnerny-Ogle, Mayor

Attest:

Natasha Ramras, City Clerk

Meetings of the Vancouver City Council are electronically recorded on audio and video. The MP3 files are kept on file in the office of the City Clerk for a period of six years.

Council Board and Committee Assignments
2020-2021

	McEnerny-Ogle	Hansen	Stober	Glover	Lebowsky	Paulsen	Fox
Child Justice Center Exec Board (1 + ALT)		X					alt
Council for the Homeless (1 + ALT)			X		alt		
Clark County Elder Justice Center (1 + ALT)		alt			X		
Clark County Community Action Advisory (1)				X			alt
Safe Communities Task Force Exec (1+ALT)			alt				X
SW Clean Air Agency (1+ALT)					alt	X	
Clark Regional Wastewater District (1)	X						
Lodging Tax Advisory Comm (1+ALT)				X			alt
Metro Policy Advisory Comm (1)				X	alt		
Columbia River Economic Devel Council (1+ALT)	alt				X		
Bi-State Coordination Committee (inactive)	X						
C-TRAN Board of Directors (3+ALT)	X	X	X		alt		
SW Regional Transportation Council (2+ALT)	X		X				
Joint Policy Advisory Comm Transportation (1+ALT)	X		alt				
Regional Disaster Prep Organization Policy Committee (1)	X						alt
Emergency Operations Center delegate	alt						X
City Audit Committee (2) (Mayor + MPT)	req			x			
Firemen's Pension Board (MPT+ALT)				x		ALT	
Police Pension Board (2) (MPT+1)				x		X	
Strategic Plan Oversight Comm (MPT+2)			x	x	x		
Mayor Pro Tempore				x			
Council Committee 1		X		X			X
Council Committee 2			X		X	X	
AWC Large City Advisory Comm							X
AWC Legislative Priorities Comm			X				
Portland Metro Area Value Pricing Comm	Ad Hoc						