



Staff Report: 042-22

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 4/4/2022

SUBJECT Ammunition Purchase for Vancouver Police Department

Key Points

- The City purchases ammunition for the Vancouver Police Department (VPD) under a Washington State Contract.
- Purchases are expected to exceed the current \$300,000 threshold, requiring Council approval.
- Ammunition remains difficult to purchase and receive on-demand. This requires VPD to maintain a supply on hand and plan/purchase supplies about a year in advance.

Strategic Plan Alignment

Goal 2: Provide effective, innovative and well-resourced police, fire and emergency medical services.

Present Situation

The City purchases ammunition through San Diego Police Equipment under Washington State Contract #02616. Purchases are expected to exceed the current \$300,000 threshold, requiring Council approval. Last year Council reviewed and approved Staff Report 030-21 and raised the threshold to \$700,000. The remaining capacity on the contract will be fully expended by the end of March 2022.

Raising the this threshold to add a maximum of \$478,121 for the next additional two years, ending December 31, 2023, will enable Vancouver Police Department to continue to purchase ammunition in a quick manner while taking advantage of the Washington State Contract's competitive pricing.

Advantage(s)

1. Utilizes an existing contract through Washington State that is good through December 31, 2023, to take advantage of competitive pricing.
2. Ensures VPD has sufficient ammunition on hand.

Disadvantage(s)

None.

Budget Impact

None. Appropriation was approved through the 2021-2022 Biennial Budget.

Prior Council Review

February 22, 2021

Action Requested

Authorize the City Manager or his designee to continue to purchase ammunition from San Diego Police Equipment of San Diego, CA, under Washington State Contract #02616, up to a maximum of \$478,121 through December 31, 2023.

James McElvain, Vancouver Police Chief, 360-487-7473

ATTACHMENTS:

- ▯ [Master Contract](#)
- ▯ [Invitation for Bid-Ammunition](#)
- ▯ [Purchase Order](#)