

## **SERVICE AGREEMENT #C-100727**

### **AMENDMENT No. 1**

#### **SUPPORTIVE CAMPSITE & SAFE PARK PROGRAMS**

This Agreement amends the Professional Services Agreement number C-100727 by and between the City of Vancouver, hereinafter referred to as "City", and Outsider Inn.org, hereinafter referred to as "Contractor", whose address is 5301 NE 56<sup>th</sup> Ave, Vancouver, WA 98661, for services offered.

This amendment amends the original agreement as follows:

1. Increase the authorized amount of the Agreement by \$1,497,552 to a revised authorized amount of \$2,068,700. (Safe Site 1, second year of service, for \$748,776. Safe Site 3, first year of service, for \$748,776.)
2. **Amend** the language contained in Section 3, Payment for Contractor Services, updating Cost Chart with language in herein attached and by reference made part of the Contract, Attachment "A".
3. **Amend** the language contained in Section 4, Term of Agreement, as follows:
  - The term of this Agreement shall commence on October 1, 2021 and continue until September 30, 2023.
4. Ratification: Acts taken pursuant to this Amendment but prior to its effective date are hereby ratified and confirmed.

This amendment in no way alters any other provisions of the original agreement.

**CITY OF VANCOUVER**

A municipal corporation

DocuSigned by:  
  
75A9183485CA407...

Eric Holmes, City Manager

9/19/2022

Date

Attest:

DocuSigned by:  
  
BCF6734E20E94AE...

Natasha Ramras, City Clerk

Approved as to form:

DocuSigned by:  
  
9A7DC2E31F694A2...

Jonathan Young, City Attorney

**CONTRACTOR:**

Outsider Inn.org

DocuSigned by:  
  
2F1F5DE6E657460...

Signature

Adam Kravitz

executive director

Printed Name /Title

9/13/2022

Date

## Attachment "A"

### Cost Chart

**Supportive Campsite Program**  
**Outsiders Inn**

**Year 2 for Safe Stay Site 1**  
**New Safe Stay Site 3**

#### Personnel Cost

|                                       | Hourly rate | Number of Staff | Hours per week | Monthly Salary | Monthly Taxes & Benefits* (\$15/hr) | Total per month | Total per year |
|---------------------------------------|-------------|-----------------|----------------|----------------|-------------------------------------|-----------------|----------------|
| Peer Support (Day shift)              | 20.00       | 2               | 56             | 9,707          | 6,720                               | 16,427          | 197,120        |
| Peer Support (Evening shift)          | 20.00       | 2               | 56             | 9,707          | 6,720                               | 16,427          | 197,120        |
| Peer Support (Overnight)              | 22.00       | 1.5             | 56             | 8,008          | 5,040                               | 13,048          | 156,576        |
| Homeless Services Manager             | 31.00       | 1               | 15             | 2,015          | 900                                 | 2,915           | 34,980         |
| <b>Total</b>                          |             | <b>7</b>        | <b>183</b>     |                |                                     |                 | <b>585,796</b> |
| Plus Indirect Cost 10%**              |             |                 |                |                |                                     |                 | 58,580         |
| <b>Total Annual Base for Contract</b> |             |                 |                |                |                                     |                 | <b>644,376</b> |

\* Includes health benefits

\*\*Includes office supplies, office furniture, accounting and billing services, IT support

#### Other Costs

|   |   | Monthly | Yearly         |
|---|---|---------|----------------|
| Employee training & travel mileage                      |   | 250     | 3,000          |
| Resident Stipend  | \$45 per month per resident for cleanup and nightly gate duty | 1,125   | 13,500         |
| Employee Phones   | \$50 each per month - 8 total                                 | 400     | 4,800          |
| Security - four times per day                           | \$800 per month   | 800     | 9,600          |
| Security Camera/Storage                                 | Cameras, storage, maintenance                                 | 425     | 5,100          |
| Professional Fees - Legal, mediation, open house events |   | 300     | 3,600          |
| Insurance   |   | 250     | 3,000          |
| Laundry vouchers for clients                            | \$20 per person per month                                     | 500     | 6,000          |
| Client Showers  | \$50 per person per month                                     | 1,250   | 15,000         |
| Sleeping bags, outdoor supplies                         |   | 200     | 2,400          |
| Food - Ice, water, prepared foods                       | \$250 per person per month                                    | 3,000   | 36,000         |
| Hygiene, sanitizers, trash bags                         |   | 200     | 2,400          |
| <b>Total Annual Base for Contract</b>                   |   |         | <b>104,400</b> |

#### Total Annual Cost For Each Site

748,776

Monthly 62,398