

**Item #1.****Staff Report 028-19**

TO: Mayor and City Council

FROM: Eric Holmes, City Manager

DATE: 2/25/2019

SUBJECT Continued Use of Washington State Contract 05916 for vehicle purchases

Key Points

- The City has greatly benefited by using Washington State Contract #05916 for the purchase of Chevrolet, Dodge, and Ford vehicles from Northsound Dwayne Lane (Dodge Dealership), and Columbia Ford. The City wishes to include Bud Clary Chevrolet in this arrangement.
- This contract does not expire until 1/5/2021 and can be extended an additional five years.
- The city has reached the limits of expenditures approved by Council in 2017.
- This contract is competitively bid.

Strategic Plan Alignment

N/A

Present Situation

The City uses Washington State Contract #05916 for vehicle purchases such as police vehicles, light duty vehicles, and medium duty vehicles.

Equipment Services would like authorization to continue to use the contract to purchase up to the Council-approved annual budgeted amount for vehicle purchases through the end of the contract, which is 1/5/2021, and into any extended period offered by the State of Washington.

The City has purchased up to the approved levels authorized by Council in 2017 and requests authority to continue to purchase using this contract up to the amounts approved by Council in City's budget process.

Advantage(s)

1. Currently, the City purchases vehicles through the Washington State Contract that match the current City of Vancouver standard vehicle platforms. This helps with continuity of the fleet vehicles and the ease of purchase for maintenance required parts.
2. The vendors covered under this contract have continuously provided high quality; dependable vehicles that help maintain uniformity in the City fleet and the operational needs of many of the various departments.
3. The approval for continued use of this contract will enable Equipment Services to order the required fleet replacement vehicles while taking advantage of the Washington State contract's competitive pricing.

Disadvantage(s)

None

Budget Impact

- Utilizes an existing contract thru Washington State that is good thru January 5, 2021, with an option to extend through January 5, 2025, and/or their replacement contract number, which is valid through the same timeline.
- Actual expenditures under this contract are subject to current and future budget appropriations approved by City Council.
- The expenditures under this contract are anticipated to be \$6,000,000.00 in 2019 and \$5,000,000.00 in 2020. These expenditures are subject to current and any future budget appropriations approved by City Council.

Prior Council Review

- Contract approval June 5, 2017 for the use of the contract with Columbia Ford. Staff report #161-17.
- Contract approval June 5, 2017 for the use of the contract with Northsound Dwayne Lane. Staff report #062-17.

Action Requested

Authorize the City Manager or his designee to approve purchases under Washington State contract #05916 for the life of the contract with Columbia Ford, Northsound Dwayne Lane, and Bud Clary Chevrolet.

Dan Zenger, Equipment Services Superintendent, 487-8205

ATTACHMENTS:

- ▢ [Columbia Ford Contract 05916](#)
- ▢ [Dwayne Lane Contract 05916](#)
- ▢ [Bud Clary Contract 05916](#)